**Final Portfolio**

Each EN 101 student at Washburn University is required to submit a portfolio that includes the following:

1. All essays assigned for the class addressing differing rhetorical situations. These essays must include:
   * Evidence of a drafting and revision process
   * Documentation and synthesis of source materials
   * Persuasive/argumentative writing
   * Critical/analytical writing
2. At least one reflective piece of writing that among other things articulates the purposes and revision processes of the pieces included in the portfolio
3. Evidence of a variety of writing-practice activities
4. Clear organization of content to aid in review

At the end of the semester, instead of a final exam, you will submit a final portfolio of your writing. This portfolio should present your best work and should also portray the process you went through during the semester to produce that work. **Final and rough drafts of all formal papers are required in the portfolio.**

**Organization of your portfolio**

Your portfolio must be in a 3-ring binder or folder. *(I will provide these for you, if I have enough.)*

**In the following order, you must begin with:**

1. Table of Contents

2. Cover letter (this is your 3-page reflection and the only *new* composition in the portfolio)

**Then, after the above, the rest of your portfolio will consist of:**

* Rough drafts of each of your papers
* Final drafts of each of your papers
* At least one reflection (one of the reflections you wrote in class during the semester)**in addition to** your 3-page cover letter
* Several examples of prewriting/drafting activities:
  + In-class activities
  + Written responses to readings and/or videos
  + Brain storming/free-writing exercises we did in class leading up to our papers
  + Group activity notes
  + Peer Review
* **Please include dividers between these sections! They don’t have to be fancy; a labeled, plain piece of paper will do.**

**(After the table of contents and cover letter, you can put the rest of the portfolio in the order you choose, as long as it’sclearly stated in the table of contents.)**