HRM425
Portfolio Project Rubric

Criteria	Meets Expectation	Approaches Expectation	Below Expectation	Limited Evidence
Content, Research, and Analysis				
	17-20 Points	**13-16 Points**	**9-12 Points**	**5-8 Points**
Preliminary Deliverable #1: Topic Proposal	Portfolio Project topic proposal was submitted in Week 2 as assigned.	Portfolio Project topic proposal was submitted in Week 2 as assigned, with significant but not major errors and/or omissions.	Portfolio Project topic proposal was submitted in Week 2 as assigned, but with major errors and/or omissions.	Did not submit the Portfolio Project topic proposal in Week 2 as assigned.
	25-30 Points	**19-24 Points**	**13-18 Points**	**7-12 Points**
Preliminary Deliverable #2: Rough Draft	Portfolio Project rough draft was submitted in Week 6 as assigned.	Portfolio Project rough draft was submitted in Week 6 as assigned, with significant but not major errors and/or omissions.	Portfolio Project rough draft was submitted in Week 6 as assigned, but with major errors and/or omissions.	Did not submit the Portfolio Project rough draft in Week 6 as assigned.
	17-20 Points	**13-16 Points**	**9-12 Points**	**5-8 Points**
Requirements	The Portfolio includes all of the required components, as specified in the assignment, including assignment length.	The Portfolio includes most of the required components, as specified in the assignment.	The Portfolio includes some of the required components, as specified in the assignment.	The Portfolio includes few of the required components, as specified in the assignment.
	61-75 Points	**46-60 Points**	**31-45 Points**	**16-30 Points**
Application of Course Theories	Demonstrates strong or adequate thought and insight regarding applicable theories, as specified by the project selected – either of MBTI theory or of the two selected leadership theories.	Some significant but not major errors or omissions in thought and insight.	Major errors or omissions in thought and insight.	Fails to demonstrate thought or insight regarding applicable course theories.
	61-75 Points	**46-60 Points**	**31-45 Points**	**16-30 Points**
MBTI	Student incorporates several concepts from the course materials (MBTI theory) and research from outside sources.	The student incorporates some concepts from the course materials (MBTI theory) and research from outside sources.	Student incorporates a few concepts from the course materials (MBTI theory) or research from outside sources.	Student does not incorporate concepts from the course materials (MBTI theory) or research from outside sources.
	41-50 Points	**31-40 Points**	**21-30 Points**	**11-20 Points**
Decision-Making	Demonstrates strong or adequate thought and insight in decision-making related to effective teamwork and management, as well as explored in the course leadership theories.	Some significant but not major errors or omissions in decision-making related to effective teamwork and management, as well as explored in the course leadership theories.	Major errors or omissions in decision-making related to effective teamwork and management, as well as explored in the course leadership theories.	Fails to demonstrate decision-making related to effective teamwork and management, as well as explored in the course leadership theories.

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Application of Source Material	Sources well or adequately chosen to provide substance and perspectives on the issue; knowledge from the course linked properly to source material related to effective team work, leadership theories, and communication approaches.	Some significant but not major problems with selection and linkage of sources related to effective team work, leadership theories, and communication approaches.	Major problems with selection and linkage of sources related to effective team work, leadership theories, and communication approaches.	Source selection is seriously flawed; no linkage to knowledge from the course related to effective team work, leadership theories, and communication approaches.
Mechanics and Writing				
	17-20 Points	**13-16 Points**	**9-12 Points**	**5-8 Points**
Organization	Project is clearly organized, well written, and in proper essay format including an introduction, body, and conclusion. Conforms to project requirements.	Small number of significant but not major flaws in organization and writing; is in proper essay format. In a minor way does not conform to project requirements.	Major problems in organization and writing; does not completely follow proper essay format. In a significant way does not conform to project requirements.	Project is not well organized or well written and is not in proper essay format. Does not conform to project requirements.
	17-20 Points	**13-16 Points**	**9-12 Points**	**5-8 Points**
Grammar and Style	Strong sentence and paragraph structure; few or no minor errors in grammar and spelling; appropriate writing style; clear and concise with no unsupported comments.	Small number of significant but not major errors in grammar and spelling; generally appropriate writing.	Inconsistent to inadequate sentence and paragraph development; work needed on grammar and spelling; does not meet program expectations.	Poor quality; unacceptable in terms of grammar and/or spelling; inappropriate writing style that interferes with clarity.
	17-20 Points	**13-16 Points**	**9-12 Points**	**5-8 Points**
Demonstrates proper use of APA style	Project contains proper APA formatting, according to the CSU-Global Guide to Writing and APA Requirements, with no more than one significant error.	Few errors in APA formatting, according to the CSU-Global Guide to Writing and APA Requirements, with no more than two to three significant errors.	Significant errors in APA formatting, according to the CSU-Global Guide to Writing and APA Requirements, with four to five significant errors.	Numerous errors in APA formatting, according to the CSU-Global Guide to Writing and APA Requirements, with more than five significant errors.

Total points possible = 350