**Term paper checklist**   
  
**Overall requirement**  
  
Choose one health policy or program the local, state, or the federal level?  
  
**Contents of paper**  
Write an introductory paragraph that included a sentence that is a thesis statement/a sentence explaining the purpose of the paper and the major points it will cover (the planning, implementation, and evaluation that went into the policy or program)?  
  
Describe the program planning and policies process including: a)the benefits of incorporating components of various approaches to conducting a needs assessment?  
  
Describe the program planning and policies process including: b) selecting the appropriate statistics for analysis of data?  
  
Describe the program planning and policies process including: c)the target audience for the program?  
  
Describe the program planning and policies process including: d) how this is relevant to the Saint Leo University Core Values of Excellence and Integrity in the context of health care policy analysis?  
  
Write a concluding paragraph that summarizes the main points of the paper?  
  
Make sure the paper is within the required page range, without going under the minimum or over the maximum number of pages?  
  
Make sure the:   
  
title page,  
  
running header,  
  
in-text citations,  
  
subheadings, and  
  
reference page were all in proper APA format?