**Jagbir Kaur**

3932 Downs Drive

Chantilly,20151

571-217-9447

Jk226255@gmail.com

**PROFFESIONAL SUMMARY**

Patient-focused Registered Nurse with a background in geriatric care in rehabilitation setting. Excellent communication skills and experience in geriatric care. Maintain strong reputation for achieving high levels of patient satisfaction.

**LICENCES**

* Registered Nurse licensed by Virginia Department of Health.
* Basic Life Support (BLS) Certification (2012 to present)
* CPR certified through American Heart Association.

**EDUCATION**

* ENROLLED IN BACHELOR OF SCIENCE IN NURSING AT GRAND CANYON UNIVERSITY.
* ASSOCIATES IN APPLIED SCIENCES DEGREE IN NURSING FROM NORTHERN VIRGINIA COMMUNITY COLLEGE. GRADUATED IN **(2017)**
* 4 YEARS BACHELORS DEGREE IN SCIENCE FROM GURU NANAK DEV UNIVERSITY, INDIA (GPA **4.0**) **(2006)**

**PROFFESIONAL EXPERIENCE**

RN AT RESTON HOSPITAL INPATIENT REHABILITATION UNIT. (11/06/2018-present)

* Ensure continual delivery of high-quality nursing care
* Adopt and implement innovative nursing practices to improve patient care
* Ensure that nursing staff remains in compliance with professional development and regulatory standards
* Maintain a [healthy](https://www.indeed.com/hire/job-description/nurse-manager), collaborative team environment.
* Provide nursing care to patients with stroke, head traumas, and intracranial hematomas.
* Conduct screening, diagnostic treatment and rehabilitative and supportive services as the registered nurse.
* Record patients' medical history, vital statistics and test results in medical records.
* Develop and maintain quality care systems and standards, including but not limited to, creating and improving medical protocols/guidelines.
* Actively participate in unit-based Quality Assurance Program.
* Disciplined, energetic employee who quickly establishes rapport with patients and colleagues.
* Perform all tasks with a patient-centered focus while seeking opportunities for improvement of processes and treatments.
* Implement new floor assignments based on evaluation of staffing requirements.
* Manage team of medical support personnel.

RN AT BURKE HEALTH AND REHABILITATION CENTER(2017-01/01/2019)

* Record and analyze patient medical histories, symptoms, and conditions
* Administer medications and treatments.
* Supervise the licensed and unlicensed personnel.
* Create patient care plans with the help of other healthcare professionals.
* Document and communicate actions to maintain continuity among the nursing team.
* Comply with procedures, regulations, and rules in maintaining medical records.
* Discuss treatment with physicians and pharmacists
* Teach patients and their families about the treatment and discharge.

**SKILLS HIGHLIGHTS**

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| --- | --- |
| * Medication administration expert. * Skilled in conducting physical examinations. * Geriatric treatment knowledge. * Broad medical terminology knowledge. * Committed to compliance reporting. * Multi-lingual in English, Hindi, and Punjabi. | * Culturally sensitive * Strong work ethic * Computerized charting specialist * Enthusiastic caregiver * Acute and rehabilitative care * Body mechanics knowledge |

COVER LETTER

Jagbir Kaur

3932 downs dr, Chantilly 20151

[Jk226255@gmail.com](mailto:Jk226255@gmail.com) 571-217-9447

RE: Full time RN

Dear Hiring Manager,

I was excited to see your opening for RN professional. With my five-year experience in patient care as a LPN and two years as registered nurse, I am confident I have the qualifications required to become a beneficial member of your team.

If you take a moment to review my resume, you will see that I've successfully progressed in my career, advancing to challenging positions in the nursing field. My background includes roles such as LPN at long term nursing facilities and home care that have allowed me to master nursing skills and team work that are crucial for the job.

I have completed relevant training and studies that match the qualifications needed for your RN position. With my readiness to learn new things and my educational background I am certain I have much to offer. I am dedicated to working hard and collaborating with the team to accomplish goals and ensure continued success. I am glad to let you know that I have enrolled in all for BSN at this time and will be graduating in May 2020.

I am confident that I would be an excellent match for your team. I've attached my resume for reference and look forward to hearing from you soon. Thank you for your time and consideration.

Sincerely,

Jagbir Kaur