

# Assignment Details and Rubric

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## Unit 1 Assignment:

You will need to complete the following article review Assignment. Access the KU Library and search for these specific articles.

Kaskinen, J. (2007). Seeking best practices in accounts payable. *Strategic Finance*, 88(9), 47–51.

Institute of Finance and Management. (2012). How does your AP department measure up? *Managing Accounts Payable*, 12(5), 1–14.

Write a short response (4 pages) addressing the following: Based on the two journal articles, answer this question: “How can accounts payable controls improve the organization?”

## Tips for Preparing for the Article Review

When writing a critical review of an article, you will need to summarize, evaluate, and comment on the information in the article. Research-based scientific articles are structured to make information easy to find. The research article usually has the following sections: Abstract, Introduction, Method and Results, Analysis and Discussion, and References. Your goal should be to analyze the arguments and evaluate the article.

## Reading the Article

Identify the research question (usually stated in the Abstract and Introduction) and the hypothesis(es) (usually in the Introduction). Next focus on how the findings were interpreted (in the Discussion).

Ask yourself these questions:

- How does the author(s) support the hypothesis?
- Is the argument/evidence convincing?
- What questions remain unanswered, or could the data be interpreted another way?

## Requirements for Writing the Article Summary

The article summary must contain the following information. Remember to include a title page and a reference page in APA format. Also, make sure that headers are included for each section noted below:

1. **Title Page**
2. **Introduction:** Give the title of the article and identify the purpose of the article. Discuss what the research question is and explain why it is interesting.
3. **Research Methods:** Briefly describe the research methods and the results/conclusion. Write an analytical summary of the main findings, arguments, or conclusions of the article/study.

4. **Strengths and Weaknesses:** Discuss the strengths and usefulness of the article/study; the weaknesses, limitations, or problems of the article/study; and finally, what you learned from the article.
5. **Conclusion:** Finish with how the article expanded/changed current perspectives and comment on the future implications of the research.
6. **Answer the question:** Using the article review, answer this question: “How can accounts payable controls improve the organization”?
7. **Reference page**

[Access the article review template.](#)

### Directions for Submitting your Assignment

Compose your Assignment in a Microsoft Word document and save it as Username-AC553 Assignment 1-Unit#.doc (Example: TAllen-AC553 Assignment 1 Unit 1.doc). Submit your file by selecting the Unit 1: Assignment 1 Dropbox by the end of Unit 1.

### Icon 1-Rubric

Grade	Content, Focus, Use of Text/Research, and Organization	Analysis and Critical Thinking	Writing Style, Grammar, and APA Format
%	50%	30%	20%

<p><b>90-100%</b></p>	<p>Response successfully answers the Assignment question(s); thoroughly uses the text and other literature. Includes a strong thesis statement, introduction, and conclusion. The main points of the paper are developed clearly. All arguments are supported well (no errors in logic) using outside sources as assigned.</p> <p>Sources are primarily academic journals, with thoughtful use of web sources. References are applied substantively to the paper topic. Skillfully addresses counter-arguments and does not ignore data contradicting its claim. Refers to sources both in-text and in the reference page.</p>	<p>Response exhibits strong higher-order critical thinking and analysis (e.g., evaluation). Paper shows original thought.</p> <p>Analysis includes proper classifications, explanations, comparisons, and inferences.</p> <p>Critical thinking includes appropriate judgments, conclusions, and assessment based on evaluation and synthesis of information.</p>	<p>Grammatical skills are strong with typically less than one error per page. Correct use of APA when assigned.</p> <p>Appropriate to the Assignment, fresh (interesting to read), accurate, (no far-fetched, unsupported comments), precise (say what you mean), and concise (not wordy).</p> <p>Assignment is in 12-point font. Narrative sections are double-spaced. Assignment is free of serious errors; grammar, punctuation, and spelling help to clarify the meaning by following accepted conventions.</p>
<p><b>80-89%</b></p>	<p>Response answers the Assignment</p>	<p>Response generally</p>	<p>Internally, each section has</p>

	<p>question(s) with only minor digressions; sufficiently uses the text and other literature. Provides a good thesis statement, introduction, and conclusion that require some revision but that form a good basis.</p> <p>Develops the main points clearly.</p> <p>Supports most arguments concretely (no logical errors) using outside sources as assigned.</p> <p>Some sources are non-academic with over reliance on web sources. References not always clearly tied to development of ideas. Does not ignore data contradicting its claim, though the refutation may need additional support. Refers to outside sources in the text and reference page.</p>	<p>exhibits higher-order critical thinking and analysis (e.g., evaluation). Paper shows some original thought.</p> <p>Analysis includes adequate classifications, explanations, comparisons, and inferences.</p> <p>Critical thinking includes adequate judgments, conclusions, and assessment based on evaluation and synthesis of information.</p>	<p>good organization. Transitions found between and within sections are mostly clear and effective. Generally appropriate to the Assignment, accurate (no far-fetched, unsupported claims), precise, and concise. Includes a title page and reference page.</p> <p>Assignment is in 12-point font. Assignment contains some generally minor grammatical and punctuation errors. Few misspellings. Citations generally follow APA guidelines (perhaps one or two minor errors).</p>
70-79%	<p>Response answers the Assignment(s) with some digression; sufficiently uses the text and other literature. Provides a thesis statement that needs revision. The introduction and conclusion do not set up or close the paper very effectively. Shows too little original thought (strings of citations that are not developed to support the thesis).</p> <p>Main points are adequately defined in only some areas of the paper; points may be over-emphasized or repeated. Some arguments are supported with outside research, but others may not be. Relies too heavily on personal experience or one source. The paper does not meet the source requirements. Some obvious counter-arguments</p>	<p>Response exhibits limited higher-order critical thinking and analysis (e.g., application of information).</p> <p>Analysis includes limited classifications, explanations, comparisons, and inferences.</p> <p>Critical thinking includes limited judgments, conclusions, and assessment based on evaluation and synthesis of information.</p>	<p>Sentences are occasionally wordy or ambiguous; tone is too informal. Grammatical skills are adequate with no more than 2–3 errors per page. The paper is not well organized. Sections lack transitions, and several sentences may be monotonous or confusing. The overall structure of the Assignment is not effective. Appropriate in places, but elsewhere vague writing interferes with the development and clarity of the main points. Numerous grammatical and punctuation errors. Misspellings are more frequent, but they are the sort spell checkers do not catch, such as “effect/affect.” An attempt at APA citation was made, but there are multiple</p>

	are ignored or not well refuted.		errors larger than a misplaced period. Narrative sections are not double-spaced.
<b>60-69%</b>	Response answers the Assignment question(s) but digresses significantly; insufficiently uses the text and other literature.	Response exhibits simplistic or reductive thinking and analysis but does demonstrate comprehension.	Sentences are generally wordy and/or ambiguous; tone is too informal. Grammatical skills are inadequate, clarity and meaning are impaired, typically 3–5 errors per page. Inadequate use of APA format
<b>0-59%</b>	Response insufficiently answers the Assignment question(s); insufficiently uses the text and other literature.	Response exhibits simplistic or reductive thinking and analysis and demonstrates limited knowledge on the subject matter.	Sentences unclear enough to impair meaning; tone is inappropriate and/or inconsistent. Grammatical skills are incompetent for college level; typically 6 or more errors per page. Unacceptable use of APA format.