

ORG304: Portfolio Project Rubric

Criteria	Meets Expectation	Approaches Expectation	Below Expectation	Limited Evidence
Content, Research, and Analysis				
	41-50 Points	31-40 Points	21-30 Points	11-20 Points
Preliminary Deliverables	Delivered outline in Week 2.	Delivered outline in Week 2 as required with a significant omission or error.	Delivered outline in Week 2 as required, but with multiple omissions or errors.	Did not deliver outline in Week 2 as required.
	25-30 Points	19-24 Points	13-18 Points	7-12 Points
Requirements	The Portfolio includes all of the required components, as specified in the assignment.	The Portfolio includes most of the required components, as specified in the assignment.	The Portfolio includes some of the required components, as specified in the assignment.	The Portfolio includes few of the required components, as specified in the assignment.
	25-30 Points	19-24 Points	13-18 Points	7-12 Points
Content	Demonstrates strong or adequate knowledge of their leadership philosophy; correctly represents knowledge from the readings and sources.	Some significant but not major errors or omissions in demonstration of knowledge.	Major errors or omissions in demonstration of knowledge.	Fails to demonstrate knowledge of the materials.
	25-30 Points	19-24 Points	13-18 Points	7-12 Points
Decision-Making	Demonstrates strong or adequate thought and insight in decision-making regarding their leadership philosophy.	Some significant but not major errors or omissions in decision-making.	Major errors or omissions in decision-making.	Fails to demonstrate decision-making.
	21-25 Points	16-20 Points	11-15 Points	6-10 Points
Synthesis and Evaluation	Demonstrates strong or adequate synthesis and evaluation of course concepts in authentic leadership.	Some significant but not major errors or omissions in synthesis and evaluation.	Major errors or omissions in synthesis and evaluation.	Fails to demonstrate synthesis and evaluation.
	21-25 Points	16-20 Points	11-15 Points	6-10 Points
Problem Solving	Demonstrates strong or adequate thought and insight in problem solving regarding authentic leadership and their leadership philosophy.	Some significant but not major errors or omissions in problem solving.	Major errors or omissions in problem solving.	Fails to demonstrate problem solving.
	21-25 Points	16-20 Points	11-15 Points	6-10 Points
Sources	Cites and integrates at least 5-7 credible sources.	Cites and integrates 3-4 credible sources.	Cites and integrates 1-2 credible source.	Cites and integrates no credible sources.
	21-25 Points	16-20 Points	11-15 Points	6-10 Points
Application of Source Material	Sources well or adequately chosen to provide substance and perspectives on the issue; knowledge from the course linked properly to source material.	Some significant but not major problems with selection and linkage of sources.	Major problems with selection and linkage of sources.	Source selection is seriously flawed; no linkage to knowledge from the course.

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Mechanics and Writing				
	17-20 Points	13-16 Points	9-12 Points	5-8 Points
Organization	Project is clearly organized, well written, and in proper essay format including an introduction, body, and conclusion. Conforms to project requirements.	Small number of significant but not major flaws in organization and writing; is in proper essay format. In a minor way does not conform to project requirements.	Major problems in organization and writing; does not completely follow proper essay format. In a significant way does not conform to project requirements.	Project is not well organized or well written and is not in proper essay format. Does not conform to project requirements.
	17-20 Points	13-16 Points	9-12 Points	5-8 Points
Grammar and Style	Strong sentence and paragraph structure; few or no minor errors in grammar and spelling; appropriate writing style; clear and concise with no unsupported comments.	Small number of significant but not major errors in grammar and spelling; generally appropriate writing.	Inconsistent to inadequate sentence and paragraph development; work needed on grammar and spelling; does not meet program expectations.	Poor quality; unacceptable in terms of grammar and/or spelling; inappropriate writing style that interferes with clarity.
	17-20 Points	13-16 Points	9-12 Points	5-8 Points
Demonstrates proper use of APA style.	Project contains proper APA formatting, according to the <u>CSU-Global Guide to Writing and APA Requirements</u> , with no more than one significant error.	Few errors in APA formatting, according to the <u>CSU-Global Guide to Writing and APA Requirements</u> , with no more than two to three significant errors.	Significant errors in APA formatting, according to the <u>CSU-Global Guide to Writing and APA Requirements</u> , with four to five significant errors.	Numerous errors in APA formatting, according to the <u>CSU-Global Guide to Writing and APA Requirements</u> , with more than five significant errors.

Total points possible = 300