1. Initiating
   1. Hold Project Kickoff Meeting
   2. Prepare Stakeholder Register
   3. Create Project Charter
2. Planning
   1. Project Integration Management
      1. Create Team Contract
      2. Develop Project Management Plan
   2. Project Scope Management
      1. Develop Scope Statement
      2. Develop Preliminary Scope Statement
      3. Hold Meeting With Professor/ Primary Stakeholders
      4. Create Work Breakdown Structure
      5. Create Work Breakdown Structure Dictionary
   3. Project Time Management
      1. Create Activity List
      2. Create Milestone List
      3. Develop Project Schedule
         1. Critical Path Analysis
   4. Project Cost Management
      1. Cost Estimate
   5. Project Quality Management
      1. Quality Management Plan
      2. Quality Metrics
      3. Quality Checklist
   6. Project Human Resources Management
      1. Organizational Chart
      2. RACI Chart
      3. Resource Histogram
      4. Staffing Management Plan
   7. Project Communications Management
      1. Communications Management Plan
         1. Setting up Google Hangouts/ Google Drive
      2. Project Website
   8. Project Stakeholder Management
      1. Stakeholder Management
   9. Project Risk Management
      1. Risk Management Plan
      2. Risk Analysis
      3. Risk Register
   10. Project Procurement Management
       1. Procurement Management Plan
       2. Involved Restaurants Contract
3. Executing
   1. Business Plan
   2. Restaurant Contracting
      1. Restaurant Selection
      2. Menu Confirmation
   3. Website Development
      1. Menu Display
      2. Website Payment Options
      3. Security
      4. Sign-Up Process
   4. Payment Procedures
      1. Establish Payment Process
   5. Delivery Method
      1. Selection of Transportation
      2. Supplies
         1. Maps/etc.
      3. Order Confirmation/Order Update
   6. Scheduling Policy/Schema
      1. Shifts
         1. Workers per Shift
      2. Location Division
         1. People per Restaurant
   7. Marketing Coordination
      1. Marketing Research
         1. Survey
         2. Data Analysis
      2. Marketing Promotions
      3. Coordinate Research and Promotion
4. Monitoring and Controlling
   1. Create Progress Report
5. Closing
   1. Project Completion Forms
   2. Peer Evaluations
   3. Final Project Report
   4. Transition Plan