**Task:**

Write a **chapter summary** of a chapter from the textbook (chapters will be assigned by your tutor) **AND** include **TWO** additional readings from an **academic journal**.

**Instructions:**

In Week 2 your tutor will assign you a chapter from the textbook. You will choose two additional **academic** articles in line with your textbook chapter. These articles have to be approved by your tutor BEFORE **Wednesday 1st October 5pm.** This is to establish whether your chosen additional reading is appropriate.

Since some students will have the same textbook chapter, each student needs to provide **DIFFERENT** additional readings (from a different author) to avoid any plagiarism.

You will prepare a thoughtful and insightful **summary of the textbook chapter** and the **academic articles**. Your summary will also include a **comparison** between the content of the textbook chapter and the contents of the articles as well as a critical analysis / own opinion.

Your course outline contains a guide line on how to write a summary (see below) – please read it before you start. Also, have a look at the marking guide.

**Choose a writing style that suits you (e.g. report or essay style)**

* Word limit: 2200 (+/ - 10 %)
* Font size: 12
* Spacing 1.5
* Align text to both left and right

**Guideline for WRITING an article or chapter summary:**

* The goal of writing a summary of an article, a chapter, or a book is to offer as accurately as possible the **full sense/ meaning** of the original, but in a simpler form. A summary restates the author’s main point, purpose, intent, and supporting details in **your own words**.
* The process of summarizing enables you to better grasp the original, and the result shows the reader that you understand it as well. In addition, the knowledge gained allows you to better analyse and critique the original.
* First, try to find the main idea in the reading; it’s usually in the first paragraph. Next, skim through the article, glancing at any headings and graphics. Then, read the conclusion. The intent here is both to give you a review of the work and to effectively engage yourself with it.
* Now go back and read the original text carefully, jotting down notes on or highlighting the important points. Write the central idea and the author’s reasons (purpose and intent) for holding this viewpoint. Note the supporting elements the author uses to explain or back up her/his main information or claim.
* Make an outline that includes the main idea and the supporting details. Arrange your information in a logical order, for example, most to least important or chronological. Your order need *not* be the same as that in the original, but keep related supporting points together. The way you organize the outline may serve as a model for how you divide and write the summary.
* Write the summary, making sure to state the author’s name in the first sentence. Present the main idea, followed by the supporting points. The remainder of your summary should focus on how the author supports, defines, and/or illustrates that main idea. Remember, unless otherwise stated by your lecturer, a summary should contain **only** the author’s views, so try to be as objective as possible. Try not to enforce your own viewpoint.
* As you revise and edit your summary, compare it to the original and ask yourself questions such as: Have I *rephrased* the author’s words *without changing their meaning*? Have I restated the main idea and the supporting points accurately and in my own words?

**Marking Guide: Article and Chapter Summary**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Marks allocated** | **Marks achieved** |
| *The written summary demonstrated:*   * Clear, objective summary of main points including explanations of relevant concepts/ frameworks/ theories * Additional readings are summarised (400 words +/-10% per reading) * Comparison with additional reading /Critical Analysis/Own Opinion (minimum of 300 words) * Use of academic English appropriate for a level 7 paper * Correct use of APA referencing style | **30**  **30**  **20**  **10**  **10** |  |
| **Total:** | **100 marks** |  |
| **Comments:** | | |

**The assignment should have the following headings:**

* 1. **Introduction**
  2. **Chapter summary**
  3. Diagnosing problem areas
  4. What is diagnosis?
  5. The performance gap
  6. The data collection process
  7. The selection of a Data-Gathering Method
  8. The implementation of data collection
  9. Diagnostic models
  10. Warnings signs in the diagnosis process
  11. **Articles summaries**

3.1Article one summary

3.2 comparison of article one with the chapter

3.3 Article two summary

3.4 Comparison of article two with the chapter

* 1. **Conclusion**
  2. **References**

The assignment has to follow that order and for the article summary the writer should first summarise each article and then compare it to the chapter. I think it is clear what need to be done.

Thank you